

[Training for LMS](#)

The link above is my resubmission.

Training Workshop

Per Training Survey:

<https://docs.google.com/forms/d/e/1FAIpQLSeoSd8-wuShmpZNR-RiqqCYqeMF3bZxw-RPBmYdVu6TbbiVNg/viewform?usp=sharing>

COURSE DESCRIPTION:

This workshop is for those who need training in the new Digitec Knowledge Direct Learning Management System. This workshop focuses on the adaptation of e-learning concepts, by giving teachers, librarians, administrators, and all other stakeholders an acute understanding of content-based knowledge, an awareness to disseminate and communicate factual data, an insight into analyzing problem solving information, and an appreciation for the contextualization of gained wisdom.

During an evaluation of constituents and colleagues, it was found that the lack of familiarity with the Knowledge Direct (LMS) and our regular organizational changes have caused noncompliance in the matter of using the Knowledge Direct (LMS). Understanding the benefits and intricacies of the system via the learning outcomes and our past successful training will help amend these obstacles.

LEARNING OUTCOMES: Upon successful completion of this course participants will be able to:

- Understand the provisions that makes contributors more effective
- Provide benefactors with an analytical enlightened comprehension
- Adopt time management skills
- Present accurate and complete insight
- Report any problems contradictory to the Knowledge Direct LMS
- Utilization of mobile training apps and online evidence-based training practices.

RELATIONSHIPS TO OTHER ORGANIZATIONAL TRAINING: The apperception caused by taking this course will transcend positive changes in our instruction, just as, the other organizational training programs we encountered, i.e. payroll management training, leadership training, and Health and Safety training.

TRAINING AGENDA:

The next eight weeks our regular three-hour monthly parent conferences will begin with an one- and one-half hours training session of the new Digitec Knowledge Direct LMS, (conducted through a real-time video conference and an in-person vendor led format). This training is part of our focus on connecting with the community, allowing our students' parents to witness our instructional transparency. Dates to be determined, (DTBD).

Alternative training classes will be held with pay for those employees that need not attend parent conferences. These classes will take place every Saturday, starting on the first Saturday after the start of the parent conference training. There will be four three hours sessions presented in the same format as stated above, (DTBD).

AGENDA ITEMS:

Weeks 1 & 2 during the parent's conference meeting and week one of the Saturday's lesson:

An illustration on how to interpret content-based knowledge and how to navigate through the e- learning tools, (conducted through an in-person vendor-led format).

Weeks 3 & 4 during the parent's conference meeting and week two of the Saturday's lesson:

Why the need to communicate factual data is essential and how to navigate through the associated e-learning tools, (conducted via real-time video conference).

Weeks 5 & 6 during the parent's conference meeting and week three of the Saturday's lesson:

Expounding on in-depth problem-solving information and how to navigate around the related e-learning tools, (conducted via real-time video conference).

Weeks 7 & 8 during the parent's conference meeting and week four of the Saturday's lesson:

How to contextualize gained wisdom and the navigation of e-learning tools, (conducted via an in-person vendor-led format).

ATTENDANCE POLICY:

Attendance is mandatory for all constituents and colleagues. The proctor will require that you sign an attendance sheet. Absences for religious observances and military obligations will have to be made up ASAP. You should inform the proctor if you are to anticipate an absence for any of these reasons so that arrangements can be made to

make-up missed sections. Inform your proctor in advance of any of these absences. In the event of a mandatory “pause” of in-person or video conferencing instruction, the course material will be presented as a Remote Synchronous (RS) class using Zoom – within an expedient time frame.

When a breach of employment integrity has occurred, the management team shall advise the person involved in the action to be taken including but not limited to administration leave via the Employee Code of Conduct.

IN-PERSON LEARNING REQUIREMENTS: MASKING, VACCINATION AND BOOSTER POLICIES:

Please see the employees’ current guidance on vaccination, boosters, and masking on our website.

Annotated Bibliography:

Stair, R. & Reynolds, G. (2010), Fundamentals of Information System, Cengage Learning, US. 5th Ed.

This text describes Learning Management Systems (LMS) as a Management Information Systems, (MIS). The correlation becomes clear, in that, LMS in this workshop discussed how to train teachers in the expectations of the school’s administrators, Stair & Reynolds, (2010 pg. 268).

Laudon, K. & Laudon, J., (2016), Management Information Systems, Pearson publishing, US.

This book explains the uses of Digitec’s Knowledge Direct learning management system. Which supports a portal to assess online information for student assessment, enrollment, course objectives, and electron mail recognition of class completions, Laudon & Laudon, (2016 pg. 437)

[Bing Videos](#)

This video presents Digitec’s Knowledge Direct learning management system’s architecture: Data, Information, Knowledge, and Wisdom, (DIKW).

[Digitec Welcomes New Knowledge Direct LMS Partners - Knowledge Direct Learning Management System](#)

This website explains our relationship with Digitec's Knowledge Direct (LMS) and its associated integrated Management Information System, (iMIS).

SURVEY:

<https://docs.google.com/forms/d/e/1FAIpQLSf6J8AhqeUJDZipa5XscesjgPVvhZj9Q3o9pN2EKdZKeAl0jA/viewform?usp=sharing>